

SUCCESSION PLAN

Critical Roles	Reasons why the role is business critical	Key Skills Required of role holder	Current Role Holder	Time in role	Risk of Role Holder leaving (with any leaving dates if known e.g. retirement, maternity leave)	Ready now Successor(s) or short term cover	Medium term prospect(s) (include name(s) and estimated ready date plus bullet points of development / experience they will need before taking on role)	External Candidate(s) Required (with action plan)	Long term prospect(s) (include name(s) and estimated ready date plus bullet points of development / experience they will need before taking on role)

If you would like a copy of the Excel file please email info@podconsulting.net.nz